

MINUTES OF THE PROCEEDINGS OF THE FIRST MEETING OF COMMITTEE OF CREDITORS OF INTELICITY BUSINESS PARK PRIVATE LIMITED (CORPORATE DEBTOR) HELD ON AUGUST06, 2019 AT 03.00 P.MAT 15, PASCHIM VIHAR EXTN.,MAIN ROHTAK ROAD, NEW DELHI-110063,DELHI, INDIA.

Present in Person:

1.	Mohit Kumar Gupta	Interim Resolution Professional
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MEMBERS OF COMMITTEE OF CREDITORS:

2	Mr. Vivek Raheja	Authorized Representative(AR) of Financial Creditors in a class (Home Buyers)
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OPERATIONAL CREDITOR WHO INVITED TO ATTEND THE MEETING

ABSENT

MEMBERS OF THE SUSPENDED BOARD OF DIRECTORS OF CORPORATE DEBTOR:

3	Manoj Kumar Chaudhary	Director of Intellicity Business Park Pvt. Ltd.
4	Sameer Anil Sutar	Director of Intellicity Business Park Pvt. Ltd.
5	Anil Ram Sutar	Director of Intellicity Business Park Pvt. Ltd.
6	Vikash Bhagat	Director of Intellicity Business Park Pvt. Ltd.
7	Kamal Aggarwal	Director of Intellicity Business Park Pvt. Ltd.

BY INVITATION :

8	Rajiv Malik	Team Member of IRP
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The meeting commenced at 03.00 P.M.

1. CHAIRMAN OF THE MEETING :

Mr. Mohit KumarGupta, the Interim Resolution Professional (IRP) presided over the meeting and occupied the Chair and welcomed the members to the First Meeting of the Committee of Creditors(CoC).

2. INTRODUCTION OF THE PARTICIPANTS :

The Chairman requested the participants to introduce themselves. All participants introduced themselves.

3. QUORUM

The Chairman informed that there was more than 33% presence of the members with voting rights and accordingly the requisite quorum being present in person, the meeting was called to order.

A. LIST OF MATTERS DISCUSSED / NOTED

4. TO TAKE NOTE OF CLAIMS RECEIVED BY THE IRP

The Chairman informed the Committee the number of claims received up to July30th, 2019, though 26thJune, 2019 was the last date of receipt of claims pursuant to the public announcement made under Sections 13 and 15 of the Insolvency and Bankruptcy Code, 2016, as there was a stay for the formation of Committee of the Creditors (CoC) by Hon'ble NCLAT vide its Order dated 19.06.2019. In this Order the IRP was directed to perform his duties under the provision of IBC except the formation of the CoC. The Hon'ble NCLAT has vacated the stay on the formation of CoC vide its Order dated 26th July 2019, accordingly CoC was formed on 30th July 2019.

He placed a note indicating the number of such claims including the amount claimed, before the Committee.

He further informed that 487 claims from Financial Creditors in a class (Home Buyers) have been received.

He also informed that two claims of Operational Creditors were received.

AR of Financial Creditors in Class (Home Buyers) raised the question that only the principal amount has been admitted by the IRP. He emphasised that the Assured Return and interest claimed by the Class of Creditors needs to be accepted and the IRP needs to decide the interest to be admitted. He also informed that as per Regulation 16 A (7) of CIRP Regulations the voting share of a creditor in a class shall be in proportion to the financial debt which includes an interest at the rate of eight per cent per annum unless a different rate has been agreed to between the parties and there is a need to give the voting share to each member of the class of creditors before the e-voting starts.

The AR requested the Chairman to provide the interests and assured returns in the claims of the Home Buyers. The Chairman assured the same

5. TO TAKE NOTE OF CONSTITUTION OF COMMITTEE OF CREDITORS (COC)

The Chairman informed participants about the constitution of Committee of Creditors and a copy of report of composition of CoC filed with NCLT, New Delhi, was circulated to the participant of the CoC which was noted by the Committee.

6. TO TAKE NOTE OF OPERATIONS OF THE CORPORATE DEBTOR SINCE COMMENCEMENT OF CIRP.

The Chairman briefed the Committee on the state of affairs of the operations of the Company as on the date of commencement of Corporate Insolvency and Resolution Process and the developments took place thereafter. He also informed the Committee that he has visited the registered office of the Corporate Debtor, but same was found locked. He also visited at the construction site and found only 5-10% construction at the site.

IRP asked the status from the suspended board of directors but it was informed that the registered office was never used and no suspended director knew about the keys of the premises. AR asked the IRP to take suitable legal action as registered office is the place where all the correspondence is received.

AR also asked about the security arrangements made by the IRP at the site and IRP informed that no security was deployed at the site as he did not have the requisite fund to deploy at the site. AR requested him to deploy the requisite security at the site as it was IRP's duty to deploy security.

The chairman has inform to the committee that promoters / Directors of the Corporate Debtor are not co-operating with IRP to provide the records/documents/information/data of the Corporate Debtor to enable him to take control of the Assets and / or bank accounts of the Corporate Debtor. The IRP has filed an application u/s 19(2) of the IBC before the Hon'ble NCLT against the Directors of Corporate Debtor and other concern persons.

7. To take note of the expenses incurred towards the CIRP cost of M/s Intellicity Business Park Private Limited, Corporate Debtor and any receipts thereof since the commencement of CIRP.

The Chairman placed before the meeting the statement of CIRP Cost from 13th June 2019 to 31st July 2019. He has also informed the committee that there was no receipt from any Bank Account of the Corporate Debtor during the period from 13th June 2019 to 31st July 2019.

The Applicant M/s Ample Infrastructure Pvt Ltd has paid Rs 2,00,000/- towards the CIRP Expenses as per the Hon'ble NCLT 27.05.2019.

AR asked the IRP to give a brief description of the expenses incurred by the IRP so that the class of creditors can take an informed decision and the same is enclosed separately with these minutes.

8. TO TAKE UP AND DISCUSS THE PROPOSAL FOR INTERIM FINANCE.

The Chairman explained that the Company is in dire need of interim funding to keep the company as going concern and to meet the CIRP expenses. The Committee discussed the matter in details and suggested that this matter may be consider in the next meeting of CoC.

The following discussions also taken place in the meeting of the CoC :

1. The Chairman informed the Committee of the Creditors that he has visited the registered office of the company and found that same was locked. It was informed to the CoC by the Members of Suspended Board that the registered office of the Corporate Debtor is locked for last 2 years and at present there is no registered office of the Corporate Debtor. The Authorized Representative (AR) of Financial Creditors in Class (Home Buyers) requested the Chairman to file an application before the Hon'ble NCLT as it is a violation of the Companies Act, 2013. The Chairman assured the same.
2. The Chairman also informed the Committee that he is informing the Postal Department to deliver all the mails of M/s Intellicity Business Park Pvt Ltd in the office of IRP/RP.
3. The Chairman informed further the Committee a complaint has been received that someone has removed the steel roads, Other materials, etc from the construction site. This fact was confirmed by Mr Kamal Aggarwal Member of the Suspended BoD of the Corporate Debtor that the Steel Rods and others materials have removed from the construction site as same belonged to the Ascot Projects Pvt Ltd and Contractors were directed by them to stop the work at this construction site. The Chairman instructed the Members of suspended BoD of the Corporate Debtor to stop the removal of any materials from this construction site

and also provide the details of materials already removed by them.

4. Mr. Kamal Aggarwal Member of Suspended BoD of the Corporate Debtor informed the Committee that the appeal filed before REAT, Lucknow against the Order of UP RERA was signed in the month of July 2019 on behalf of Intellicity Business Park Private Limited without the knowledge / consent of IRP. The act of filing an appeal was wrong as there is a Moratorium granted by Hon'ble NCLT in favour of Corporate Debtor. He also informed they have instructed their counsel to rectify the mistake.
Mr. Kamal Aggarwal Member of Suspended BoD of the Corporate Debtor also informed the Committee that they were doing endorsement of BBA for and on behalf of Intellicity Business Park Private Limited without the knowledge / consent of IRP. He further informed that they for collecting some amount from the Home Buyers for endorsement of BBA. He again informed the Committee that they are refunding the amount received from approximate 250 nos of Home Buyers.

B. LIST OF MATTERS VOTED UPON AFTER DISCUSSION.

1. TO RATIFY EXPENSES TOWARDS PUBLIC ANNOUNCEMENT FOR INITIATION OF CORPORATE INSOLVENCY RESOLUTION PROCESS (CIRP)

The Chairman informed that in terms of Regulation 6 of the Insolvency and Bankruptcy Board of India (Insolvency Resolution Process for Corporate Persons) Regulations, 2016 read with Section 15 of Insolvency & Bankruptcy Code, 2016, a Public Announcement was made by IRP on 15th June, 2019 in Financial Express (English) and Jansatta (Hindi). The cost of Rs. 11,424/- was paid for the said announcement in Newspapers and stated that as per law the applicant has to bear the expenses of the Public Announcement which may be ratified and reimbursed by the Committee.

The Committee discussed the same at length. The following resolution was placed before the meeting for voting.

“RESOLVED THAT, pursuant to Regulation 6 (3) Insolvency and Bankruptcy Board of India (Insolvency Resolution Process for Corporate Persons) Regulations, 2016 and other applicable provisions, if any, of Insolvency and Bankruptcy Code, 2016 and in accordance with rules and regulations made there under, the payment of publication expenses amounting to Rs. 11,424/- towards Public announcement be and is hereby ratified.”

Mr. Vivek Raheja, Authorized Representative of the Financial Creditors in the class (Home Buyers) noted the same and informed the Committee that he will seek the vote of Financial Creditors in the class (Home Buyers) as per the provision of IBC and Rules and Regulations made there under.

Accordingly the e-voting will start on 09.08.2019 at 03.00P.M. and will remain open upto 10.08.2019 at 03.00P.M.

The results will be pronounced within 24 hours at the end of voting period.

The detailed instructions are a part of the minutes.

2. To ratify fees and appointment of Advocates & Professionals.

The Chairman informed the Committee that as per the provisions of Section 20(2) of the IBC, 2016, he has appointed the following Advocate & Professionals for verification of the claims received and matters incidental thereto, advocates for appearing before Hon'ble NCLT/NCLAT, drafting the application / report / any other documents filed before the Hon'ble NCLT/NCLAT. The following is the list of Advocate and Professionals who were appointed for the jobs for and on behalf of Corporate Debtor to protect the interest of Home Buyers.

SR. No.	Name of the Advocate / Professional	Particulars of the assignment	Fees Settled with the valuers/ Professional
1.	Suneel Kumar, Chartered Accountants (Professional)	For professional services with relation to 489 Claim verification Fees of Independent Chartered Accountant (Total Claim expected to be received 1800)	Rs. 2,00,000/- plus Tax, plus Out of Pocket expenses
2.	Saurabh Kalia, Advocate	For appearance before NCLT and NCLAT.	Rs. 1,00,000/- plus Tax, plus Out of pocket expenses
3.	Rajiv Malik, Advocate and Company Secretary and Insolvency Professional	For Drafting of various reports, application U/s 19(2) of the IBC submitted with Hon'ble NCLT. Drafting of Reply filled with NCLT.	Rs 1,00,000/- plus Tax, plus Out of pocket expenses
4.	Claim Bridge	For e-voting and follow up with the Creditors of Intellicity Business Park Private Limited, Corporate Debtor.	Rs 1,75,000/- plus Tax,

The Committee discussed the same at length. The following resolution was placed before the meeting for voting.

“RESOLVED THAT as per the provisions of Section 20(2) of the IBC, 2016 and Regulation 33 of Insolvency and Bankruptcy Board of India (Insolvency Resolution Process for Corporate Persons) Regulations, 2016 and other applicable provisions of IBC-2016 the payment of under mentioned legal and professional fees to the Advocates /Professional be and is hereby ratified.

SR. No.	Name of the Advocate /	Particulars of the assignment	Fees Settled with the
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	Professional		valuers/ Professional
1.	Suneel Kumar, Chartered Accountants (Professional)	For professional services with relation to 489 Claim verification Fees of Independent Chartered Accountant (Total Claim expected to be received 1800)	Rs 2,00,000/- plus Tax, plus Out of pocket expenses
2.	Saurabh Kalia, Advocate	For appearance before NCLT and NCLAT.	Rs 1,00,000/- plus Tax, plus Out of pocket expenses
3.	Rajiv Malik, Advocate and Company Secretary and Insolvency Professional	For Drafting of various reports, application U/s 19(2) of the IBC submitted with Hon'ble NCLT. Drafting of Reply filled with NCLT.	Rs. 1,00,000/- plus Tax, plus Out of pocket expenses
4.	Claim Bridge	For e-voting and follow up with the Creditors of Intellicity Business Park Private Limited, Corporate Debtor.	Rs 1,75,000/- plus Tax,

Mr. Vivek Raheja, Authorized Representative of the Financial Creditors in the class (Home Buyers) noted the same and informed the Committee that he will seek the vote of Financial Creditors in the class (Home Buyers) as per the provision of IBC and Rules and Regulations made there under.

Accordingly the e-voting will start on 09.08.2019 at 03.00P.M. and will remain open upto 10.08.2019 at 03.00P.M.

The results will be pronounced within 24 hours at the end of voting period.

The detail instructions is the part of the minutes.

3. To Ratify the Remuneration and out of pocket expenses of Interim Resolution Professional (IRP) :

The Chairman informed the Committee that Mr. Mohit Kumar Gupta was appointed as Interim Resolution Professional (IRP) by Hon'ble NCLT, Bench II, New Delhi, vide its order dated 27.05.2019 (Received on 13.06.2019). In this Order, no remuneration was fixed by Hon'ble NCLT. The CIRP of M/s Intellicity Business Park Private Limited, Corporate Debtor was initiated with effect from 13.06.2019. The Chairman further informed the Committee that Hon'ble NCLAT vide its order dated 19.06.2019 stayed the formation of the Committee of Creditors (CoC) of M/s Intellicity Business Park Private Limited, Corporate Debtor. The IRP was also directed to act as per the provisions of IBC except the formation of CoC. The stay on the formation of CoC was vacated by Hon'ble NCLAT on 26.07.2019 and accordingly CoC was formed on 30.07.2019.

The Chairman also informed that the fee payable to IRP is Rs. 5,00,000/- Per Month plus applicable taxes and out of pocket expenses on actual basis. The fee payable to IRP is for the period from 13.06.2019 to 31.07.2019 subject to the approval of CoC.

The Chairman further informed the Committee that the Hon'ble NCLT vide its order dated 27.05.2019 (received on 13.06.2019) instructed the applicant to deposit Rs. 2,00,000/- towards the expenses of CIRP and the same was paid by the applicant.

The Chairman further added that the fee of IRP as ratified by the Committee of Creditors shall be treated as Insolvency Resolution Process Cost under Regulation 31 & 33 of the Insolvency and Bankruptcy Board of India (Insolvency Resolution Process for Corporate Persons) Regulation, 2016.

The Committee discussed the same at length. The following resolution was placed before the meeting for voting.

“RESOLVED THAT pursuant to Regulation 33 of Insolvency and Bankruptcy Board of India (Insolvency Resolution

Process for Corporate Persons) Regulations, 2016 and other applicable provisions, if any, of Insolvency and Bankruptcy Code, 2016 and in accordance with rules and regulations made there under, payment of remuneration of Rs. 8,00,000/- (Rupees Eight lakhs only) plus applicable taxes and out of pocket expenses on actual basis, to the Interim Resolution Professional for a period from 13.06.2019 to 31.07.2019, of his remuneration be and is hereby ratified "Mr. Vivek Raheja, Authorized Representative of the Financial Creditors in the class (Home Buyers) noted the same and informed the Committee that he will seek the vote of Financial Creditors in the class (Home Buyers) as per the provision of IBC and Rules and Regulations made there under.

Accordingly the e-voting will start on 09.08.2019 at 03.00P.M. and will remain open upto 10.08.2019 at 03.00P.M.

The results will be pronounced within 24 hours at the end of voting period.

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4. APPOINTMENT OF RESOLUTION PROFESSIONAL AND FINALISATION OF FEES

The Chairman brought to the notice of the Committee that as per Section 22(2) of the Insolvency and Bankruptcy Code, 2016 the Committee of Creditors (CoC) in the first meeting, majority vote of not less than Sixty Six per cent of the voting share of the financial creditors, either resolves to appoint the Interim Resolution Professional as Resolution Professional or to replace the Interim Resolution Professional by another Resolution Professional.

The Committee was informed that Mr. Mohit Kumar Gupta, the Interim Resolution Professional (IRP), eligible for the appointment as Resolution Professional (RP), offered himself for the appointment as Resolution Professional (RP). Further, he has also given his consent on the prescribed form to CoC. Further Mr. Mohit Kumar Gupta also quoted

his fee for the assignment as Rs. Five lacs per month plus applicable taxes and out of pocket expenses on actual basis.

The Committee discussed the same at length. The following resolution was placed before the meeting for voting.

“RESOLVED THAT pursuant to section 22, sub-section (2) and other applicable provisions, if any, of Insolvency and Bankruptcy Code, 2016 and in accordance with rules and regulations made there under, approval of committee of creditors be and is hereby accorded for appointment of Interim Resolution Professional as Resolution Professional in the matter of Corporate Insolvency Resolution Process of Intellicity Business Park Private Limited.”

“RESOLVED FURTHER THAT the fees to be paid to the Resolution Professional amounting to Rs 5,00,000/- per month plus applicable taxes and out of pocket expenses on actual basis be and is hereby approved.”

Mr. Vivek Raheja, Authorized Representative of the Financial Creditors in the class (Home Buyers) noted the same and informed the Committee that he will seek the vote of Financial Creditors in the class (Home Buyers) as per the provision of IBC and Rules and Regulations made there under.

Accordingly the e-voting will start on 09.08.2019 at 03.00P.M. and will remain open upto 10.08.2019 at 03.00P.M.

The results will be pronounced within 24 hours at the end of voting period.

The detail instructions is the part of the minutes

5. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR.

To authorise Interim Resolution Professional / Resolution Professional convene the Extra Ordinary General Meeting of M/s Ascot Projects Private Limited (being a shareholders of Ascot and holding 99.94% shares) and to Reconstitute the Board of Ascot Projects Private Limited.

The Chairman informed the Committee that as per the provisions of Insolvency and Bankruptcy Code, 2016 and Rules and Regulations made there under, notice for the First CoC meeting of Intellicity Business Park Private Limited, Corporate Debtor was issued on August 1, 2019 to the members of CoC. After issuance of Notice for convening the 1stCoC meeting to the Financial Creditor in a class (Home Buyers) of Corporate Debtor, the Authorised Representative (AR) and Interim Resolution Professional (IRP) received various emails from the Financial Creditors in a class (Home Buyers) requesting to discuss and pass the resolution for convening the Extra Ordinary General Meeting of M/s Ascot Projects Private Limited, which is a 99.94% subsidiary of M/s Intellicity Business Park Private Limited, Corporate Debtor and to reconstitute the Board of Ascot Projects Pvt Ltd to protect the interest of Home Buyers.

The Committee discussed the same at length. The following resolution was placed before the meeting for voting.

“RESOLVED THAT the Extra Ordinary General Meeting of M/s Ascot Projects Private Limited (being the 99.94% subsidiary of Intellicity Business Park Private Limited, Corporate Debtor) be convened and to reconstitute the Board of Ascot Projects Private Limited.

FURTHER RESOLVED THAT Interim Resolution Professional (IRP) / Resolution Professional (RP) be and is hereby authorised to take such steps for convening of Extra

Ordinary General Meeting of the Ascot Projects Pvt Ltd (being 99.94% subsidiary Company of the Corporate Debtor).

FURTHER RESOLVED THAT Interim Resolution Professional (IRP) / Resolution Professional (RP) be and is hereby authorised to take such steps for reconstitution of the Board of M/s Ascot Projects Private Limited (being 99.94% subsidiary Company of the Corporate Debtor) in the best interest of the Home Buyers.”

Mr. Vivek Raheja, Authorized Representative of the Financial Creditors in the class (Home Buyers) noted the same and informed the Committee that he will seek the vote of Financial Creditors in the class (Home Buyers) as per the provision of IBC and Rules and Regulations made there under.

Accordingly the e-voting will start on 09.08.2019 at 03.00P.M. and will remain open upto 10.08.2019 at 03.00P.M.

The results will be pronounced within 24 hours at the end of voting period.

The detail instructions is the part of the minutes

Other Matters

1. The Chairman informed the Committee that an application u/s 19(2) of the IBC 2016 has been filed before Hon'ble NCLT, as no records/information/documents/data etc has been provided by the Members Suspended BoD of the Corporate Debtor.
2. The Chairman asked the members of suspended Board of Director to provide all the records/information/documents/data etc to the IRP/RP for the smooth working of the affairs of the Corporate Debtor and to complete the CIRP process as per the provision of IBC and Rules & Regulations made their under.

3. The Chairman also provided the following list of the records/documents/information/data etc to the Members of Suspended BoD, which has already been circulated various E-Mail :

1. List of Directors and senior officers along-with their Email ID & telephone no.
2. Details of locations of all manufacturing operations, warehouses, shops & offices along with plant/ office head.
3. Details of auditors
4. State of affairs of the company i.e plant / company is running or close.
5. Books of accounts of the Company and person in-charge thereof
6. Copies of last three years financial statement and latest position of the Company.
7. Details of all bank accounts
8. Not to operate bank account, d-mat account or physical shares and remove any assets / inventory without prior permission of IRP.
9. Details of vehicle & other assets of the Company.
10. List of creditors containing name of creditors, amount due to them and security, in any.
11. Fixed assets register
12. Particulars of debt due to and from the Corporate Debtor with respect to the related party.
13. Details all major assets, including land size, location, building size.

14. List of Assets and liabilities as on the date of initiation of CIRP of Intellicity Business Park Private Limited.
 15. No of workers / staff, major plant & machinery
 16. Details of Inventory (raw material, WIP, Finished goods, component, etc.
 17. Provide information and details of major contracts regarding lease assets, long term purchase & sale contract, construction contracts, MoU etc.
 18. Details of all materials litigations and on going investigations or proceedings initiated by the Government and Statutory Authorities or any other person (s).
 19. Labour situation, payment of wages/ salary position , statutory dues etc.
 20. Detail of security agency.
10. In addition to the above, the Chairman also requested Mr. Vikash Bhagat to provide the following records/documents/information/data etc.
1. All Minutes of the Meetings of the Board of Directors M/s Intellicity Business Park Pvt Ltd and its Subsidiary M/s Ascot Projects Pvt Ltd.
 2. Details of Pingo Software which was used to maintained the record of all the Home Buyers of M/s Intellicity Business Park Pvt Ltd. and user ID and Password.
 3. Details of all Buyers in MIS
 4. Copies of All BBA's
 5. Details of Company Secretary and CFO of the Corporate Debtor and its Subsidiary.

6. Details of Authorised Signatories in all the Bank Accounts of the Corporate Debtor and its subsidiary.
7. Bank Statements of all the Bank Accounts of the Corporate Debtor.
8. Contract Copy of share purchase agreement, If any .
9. Tally Data of the Corporate Debtor & its Subsidiary along with its user ID and Password.
10. Assessment Record of all the Assessment of Income Tax of CD & its Subsidiaries.
11. All Notices and Assessment Orders of Income Tax, TDS, Service Tax, GST, Sales Tax,
12. Appraisal Report of the order passed by the Income Tax Authorities in connection of search in the premises of Corporate Debtor and its Directors and Officers.
13. User ID / Password of Income Tax, TDS, Service Tax, GST, Sales Tax, etc.
14. Maps, Drawing, Site Plans, etc. of the Project of M/s Intellicity Business Park Pvt Ltd & Its Subsidiaries.
15. The Complete List of Home Buyers of Intellicity Business Park Pvt Ltd.

The Chairman also asked the Members of Suspended BoD of the Corporate Debtor to provide all the Information / records / documents / data, etc. related to the Corporate Debtor and its subsidiary must be provided to the IRP / RP without any further delay.

There being no other business to be conducted, the meeting concluded with vote of thanks.



Mohit Kumar Gupta
CHAIRMAN OF THE MEETING

Date: 06th August, 2019
Place: New Delhi.

INSTRUCTIONS FOR E-VOTING:

START AND END TIME: The voting period will begin on **Friday, 09-08-2019 at 03.00 P.M.** and ends on **Saturday, 10-08-2019 at 03.00P.M.** During this period, the members of the Committee of Creditors are being provided the platform to cast their vote electronically.

WEBSITE LINK TO VOTE: The participating members of the Committee of Creditors should log on to the e-voting website http://intellicitycirp.com/otp_login during the voting period.

LOGIN by OTP: Enter your mobile or email id. Kindly ensure you use the same mobile number or Email id as notified to the IRP for e-Voting.

You will also receive an INVITE e-mail from **Claim-Bridge** on the registered email id and mobile number with the same link http://intellicitycirp.com/otp_login).

PASSWORD: Enter your mobile number or Email id and click on submit button. Your unique OTP (One Time Password) would be delivered on your mobile number and registered email. Once you enter the OTP click on confidentiality agreement button and Submit you would be logged in to voting platform.

VOTING: Once logged in, you would go to voting's and click on it. Here you would see the voting from the **<company / IRP>** listed. Click on the event name i.e **<Vote here>** and you would be taken to voting page.

OPTIONS: On the voting page, you will see all the items to be voted upon. Against each item, following options would be available:

YES

NO

ABSTAIN

CONFIRMATION: After selecting the option, click on **"SUBMIT"**. You would receive a "THANK YOU" message on the screen. This is a confirmation that your vote has been recorded and also receives a confirmation note on registered email and mobile.

CONTACT US: In case you have any queries or issues regarding e-voting, write an email to Ankit@claim-bridge.com.